

Position Details:	
Position Title	Northern Integrated Family Violence Services (NIFVS) Family Violence Regional Integration Committee (FVRIC) Leadership Group Chair
Employment Type	Contracted Service (by invoice) Representation is for a one-year term, extendable up to three years.
Exemption	This position is open to women and gender diverse people (i.e., people who identify as women and people whose gender identity does not align with gender assigned at birth, including trans, non-binary, agender, intersex and other gender diverse individuals; not including individuals for whom their biological sex and gender identity is male). EOE H319/2022
Location	The NIFVS Team are located at the Preston Offices of Women's Health In the North (WHIN): Level 2 – 166 Raglan Street, Preston
Accountabilities	<ul style="list-style-type: none"> • NIFVS FVRIC Leadership Group and General Membership Committee • Deputy Chair • Principal Strategic Advisor • NIFVS Team
Context: Northern Integrated Family Violence Regional Integration Committee (NIFVS FVRIC)	
<p>Established in 2006 and strengthened in 2016 following the Royal Commission into Family Violence, NIFVS is a regional integration committee dedicated to the governance and implementation of statewide family violence reforms at a local area level. The NIFVS Family Violence Regional Integration Committee (FVRIC) is committed to working together to address family violence across the Department of Families, Fairness, and Housing (DFFH) areas of Hume Merri-bek (HMA) and North East Melbourne (NEMA). The two DFFH areas encompass seven Local Government Areas of Banyule, Darebin, Hume, Merri-bek, Nillumbik, Whittlesea and Yarra. More than 400 services and 4200 professionals NMR are engaged in the work of the NIFVS Partnership.</p> <p>Vision: For a future where all people are equal, respected and thriving.</p> <p>Purpose: To lead systems integration and improvements for the benefit of those who experience family violence. To keep victim survivors at the centre of everything we do and hold people who use violence to account.</p> <p>Through leadership, advocacy, and professional and lived expertise, we integrate and optimise local systems, enhance workforce and community capacity and advance equity and social justice.</p>	

- On 1 July 2024, new governance arrangements for the NIFVS FVRIC were adopted establishing a Leadership Group and General Membership Committee structure. The new structure provides for a high-level authorising environment that strengthens decision making and driving priority actions informed by NIFVS FVRIC Strategic Plan and Annual Action Plans.

The Leadership Group is constituted by 13 representatives: 6 elected representatives from the General Membership Committee, 2 DFFH representatives from the Hume Moreland Area (HMA) and North East Melbourne Area (NEMA), 2 Hub Managers of The Orange Door from HMA and NEMA, Aboriginal Community Controlled Organisations (ACCO), Experts by Lived Experience (EBLE) representatives and CEO of Women's Health In the North (WHIN).

The NIFVS Team consists of a Principal Strategic Advisor (PSA), MARAM and Workforce Development Coordinator, and Communications and Program Support Officer who provide administrative resourcing and support to the Leadership Group and General Membership Committee.

The NIFVS FVRIC is funded by DFFH (Victorian State Government) and is managed by Women's Health In the North (WHIN), who are also a member organisation.

The NIFVS FVRIC Leadership Group is seeking to engage an Independent Chair to oversee and provide leadership and broad coordination to the delivery of agreed regional priority actions of the NIFVS FVRIC.

Position Summary

Key Objectives

- Provide high-level area-based strategic leadership to the NIFVS FVRIC Leadership Group and General Membership Committee across the NMR.
- Lead and strengthen system-wide collaboration and decision-making processes by identifying and implementing improvements for local service delivery, and to advocate on relevant policy and program design issues.
- Lead and strengthen system integration (horizontal and vertical) and alignment through the implementation of the Victorian Government's family reform agenda.
- Support system drivers developed by the Leadership Group and General Membership Committee and foster innovation.
- Enable the prioritisation of the voice of lived experience and informs decision-making at all levels.
- Enable the guiding principles of *Dhelk Dja: Safe Our Way – Strong Culture, Strong Peoples, Strong Families*, and *The Family Violence Experts by Experience Framework* to inform all our collective actions.
- Provide overarching guidance and support to the working groups delivering on specific work identified in the key strategic priorities as identified in the relevant NIFVS FVRIC Strategic Plan and Annual Action Plans.

Leadership Group

- The representation tenure is one year, with the possibility of extension to a maximum of three years.
- Meetings will be held for 2 hours on a 6-weekly basis for the first 12 months, with a total of 9 meetings, and then will be subject to review.

	<ul style="list-style-type: none"> Meetings will be held primarily online, however, there will be hybrid and/or in-person meetings by agreement with the FVRIC Leadership Group.
Key Result Areas	
Leadership and governance	<ul style="list-style-type: none"> Oversee Partnership operations with the highest standards of integrity, leadership and governance standards. Harness the leadership strengths and knowledge of the Partnership and members, drawing on their knowledge of state-wide and regional systems, relationships and processes. Model and maintain the standard at both NIFVS FVRIC governance level meetings ensuring discussion and debate is open, transparent and in line with NIFVS FVRIC values. Provide regular catch-up sessions with the NIFVS Principal Strategic Advisor (PSA) ensuring that key priorities contained within the annual NIFVS Team Workplan are progressed in accordance with the FVRIC Strategic Plan and Annual Action Plans. Be responsible for working with the NIFVS team around general communications to the General Membership Committee and more broadly across the sector. Provide leadership on NIFVS Strategic and Annual Action Planning and Annual Review processes requiring DFFH Regional Area Directors endorsement and approval. Ensure that there is a review of the governance arrangements and Partnership Agreements at least every two years to ensure they reflect any developments in membership, meeting arrangements and decision-making processes. In partnership with the PSA, make contributions to Statewide Family Violence Integration Advisory Committee (SFVIAC) activities and statewide policy development and planning discussions and prioritise local issues to be raised in any statewide forums. Work with the NIFVS team around all monitoring and reporting requirements for both the Department of Families, Fairness and Housing (DFFH) and the Commonwealth Government of Australia (where funded to do so) including consultations and approvals required of the DFFH Area Directors as per relevant FSV FRVIC Guidelines.
Key Selection Criteria	
Please note: all applications must contain a statement addressing each of the essential key selection criteria separately.	
Essential	<ol style="list-style-type: none"> A comprehensive understanding of family violence issues, government policy and current initiatives in the family violence sector, including an informed understanding of the continuum of family violence from prevention, early intervention, response and recovery.

	<ol style="list-style-type: none"> 2. Previous experience in a similar Chair role and/or demonstrated strong facilitation, conflict resolution, leadership skills and efficient time keeping. 3. Understanding of trauma informed practice and demonstrated ability to work in a trauma-informed manner with all people including those with lived experience of family violence and other intersecting issues. 4. Exceptional strategic and analytical skills with the ability to analyse and synthesise large amounts of complex information and embed lived experience perspectives. 5. Significant and demonstrable management experience in the community sector. 6. An understanding and commitment to addressing family violence and the contributing dynamics for Aboriginal communities and other Culturally and Linguistically Diverse communities. 7. Highly developed written and verbal communication skills and the ability to communicate effectively with a broad range of stakeholders.
Desirable but not essential	<ul style="list-style-type: none"> • Knowledge of Melbourne's northern Metropolitan Region • Demonstrated Community Development theory knowledge and/or experience • Demonstrated experience in project management and coordination • Demonstrate experience in partnership and partnership brokerage • Demonstrated experience in research and critical data evaluation
Performance measures and accountability	<p>The Independent Chair is answerable to the NIFVS FVRIC Leadership Group through an annual performance review process with an initial three-month review to take place on commencement of position. Performance reporting measures and KPIs will be based on the position description.</p>
Remuneration	
<p>\$82.00 per hour at 140 hours annually (\$11,480.00)</p> <p>Annual Remuneration Requirements:</p> <ul style="list-style-type: none"> • x8 Leadership Group Meetings incl. agenda, mtg prep & debriefing = 32hrs • x2 General Membership Committee full day meetings incl. planning, prep, review = 36hrs • x1 Building Bridges Forum (full day events) incl. support NIFVS Team & MC Forums = 20hrs • Supervision and Support of PSA and NIFVS Team incl. SFVIAC and statewide policy, relationships with FV peaks, advocacy leadership and seeking grant opportunities = 52hrs 	
Further information	
<p>NIFVS FVRIC Website: https://www.nifvs.org.au/</p> <p>NIFVS FVRIC 2023–26 Strategic Plan: https://www.nifvs.org.au/about/nifvs-regional-plan/</p> <p>Victorian Government – Role of FVRIVs in the Service System and current FVRIC Guidelines: https://www.vic.gov.au/family-violence-regional-integration-committees-guidelines/operational-guidance-family-violence-0</p>	

Application Process

All applications must contain a statement addressing each of the key selection criteria separately. Details of how to do this can be found here: <https://www.seek.com.au/career-advice/article/10-selection-criteria-examples-for-your-resume>

Referees, including a recent line manager, will be required if applicants are shortlisted after interview. Women and gender diverse people from migrant, refugee, and Aboriginal and Torres Strait Islander communities are encouraged to apply.

Overseas applicants must confirm that they possess the relevant Australian work permits.

All offers of employment are subject to the following:

- Current National Police Record Check (renewed every 3 years).
- International Police Record Check (where required).
- Current Working with Children Check Assessment notice and card valid for Employment.
- A Current Victorian Drivers Licence (where required).

Please send applications to the following email address with your name and 'Confidential' in the subject line to: jobs@whin.org.au

Closing: **Monday 14 July 2025** – 4pm

If you have any specific queries about this position, please contact Veronica Hunt, Principal Strategic Advisor, Northern Integrated Family Violence Services on veronica.h@whin.org.au or mobile 0430 552 212.